

## CHANGE OF DETAILS FORM

*Name changes either by marriage, divorce or deed poll need to be accompanied by official documentation before records can be changed.*

Old Particulars	Mr		Mrs		New Particulars	Mr		Mrs	
	Miss		Ms			Miss		Ms	
Name									
DOB									
Address									
Postcode									
Home Telephone									
Mobile Telephone									
Email Address									

*This change also affects the following persons living at the same address:*

***(Any change of address must be updated with the Data Quality Team based at Broomfield - 01245 362000. Unfortunately, we are unable to update records on your behalf)***

Title	Forename	Surname	DOB

*SIGNED:*

*DATED:*